



AGA KHAN RURAL SUPPORT PROGRAMME

REQUEST FOR QUOTATION (RFQ)

RFQ No:	AKRSP/64/2022
RFQ Date:	March 1, 2022

Delivery Point:	Detailed Below
Submission Date:	March 10, 2022

Issued By:	Issued To:
Administration and Procurement Section Aga Khan Rural Support Programme Regional Programme Office Chitral KPK Contact: 0943-412727, 412720	Name: _____ Address: _____ Phone: _____ Cell: _____

Sr.	Particulars	Units	Qty	Evaluation Criteria
1	Robinia Plants	Nos	90,500	Detailed Below
2	Poplar Plants	Nos	9,500	
				Terms of Payment: Payment shall be released to supplier through cross cheque on submission of GRN and Invoice after successful delivery of plants at location mentioned in purchase order.
				Important Note: 1. AKRSP reserves the right to reject or cancel any quotation at any time without assigning any reason 2. AKRSP will not be responsible for excess of items transported to valley for which purchase order have not been issued. 3. If delay in delivery of items observed after issuing purchase order/agreement, 0.02% per day penalty on total contract value will be deducted from supplier upfront payment 4. No mobilization or advance payment request from successful bidder shall be entertained. 5. The bidder must have locally established nurseries with atleast 50,000 plants stock. 6. The supplier should follow the SOPs provided by AKRSP and Govt. of Pakistan and shall provide PPEs for their workers managing delivery of plants at mentioned valleys. 8. The timeline for delivery of items to identified locations shall be between March 15, 2022 to April 20, 2022 9. The provided plant must be healthy and 3-5 feet height without any sprouting

Area Wise Detail of required plants

S.#	Valleys	Plant Species		Total Plants	Plantation Season
		Robinia	Popular		
1	Laspur	1,000	500	2,000	March 20, 2022 to April 20, 2022
2	Yarkhun	2,000	500	3,000	March 20, 2022 to April 20, 2022
	Torkhow	9,000	2,000		March 20, 2022 to April 20, 2022
5	Kosht	8,000		8,000	March 15, 2022 to April 20, 2022
6	Charun	8,000		9,000	March 15, 2022 to April 20, 2022
7	Mastuj	8,000		8,000	March 20, 2022 to April 20, 2022
8	Mulkhov	8,000	500	8,500	March 15, 2022 to April 20, 2022
9	Karimabad	13,000	1,500	15,000	March 15, 2022 to April 20, 2022
10	Shoghore	13,000	1,500	15,000	March 15, 2022 to April 20, 2022
11	Lotkhow	17,000	3,000	20,000	March 20, 2022 to April 20, 2022
	Total Plants	90,500	9,500	100,000	

RFQ No:	AKRSP/64/2022
RFQ Date:	March 1, 2022

Delivery Point:	Detailed Below
Submission Date:	March 10, 2022

Quotations shall be evaluated to determine the lowest price most technically acceptable offer. Evaluation shall be conducted as follows:

Technical Evaluation: Technical evaluation shall be carried out on pass/fail basis according to following criteria's. If a bidder fails to comply with single criteria mentioned shall be rejected

1. Complete contact detail of bidder is provided on the envelope.
2. Bids are submitted in seal envelope
3. Bids are submitted within due date
4. RFQ is signed and stamped by the bidder and enclosed with technical bid documents
5. Bid security is submitted with technical bid documents

Financial evaluation: Quotations that are found to be technically acceptable shall be evaluated based on price and AKRSP will award the contract to best responsive bidder

Terms, Conditions and Quality Standards

1. Interested reputed and well authentic suppliers having established local nurseries must provide their quotations, printed or hand-written on firm's letterhead in seal envelope. Further, interested suppliers are requested to provide their quotations for all items as average rate for each items, in accordance with the format prescribed in the aforementioned RFQ.
2. Safe transportation of plants to respective valleys/delivery points will be the responsibility of respective supplier. Provided rate must be inclusive of transportation to mentioned valley/area.
3. During the supply of aforementioned plants to the valley, the supplier will make his own arrangements for travel, stay and food etc. Moreover, he will provide all the means needed for the said purpose at his own cost.
4. The purchaser will arrange its own independent inspection team at the time of delivery to ensure successful delivery by supplier.
5. Identification of sites in each valley/selected locations shall be responsibility of purchaser
6. Successful bidder shall be asked to provide sample of each above mentioned plants to ensure quality standard.
7. Physical verification of required stock having at least 50,000 Nos plants availability at nurseries shall be checked and ensured by AKRSP team.
8. For transparency and quality assurance AKRSP representative will be available in supplier premises at the time of uprooting the plant.
9. Till starting of plantation season in valleys/selected areas, safe storage of all plant shall be responsibility of the supplier. During storage if any plants become dry up, the will be responsible to replace death plants on his own cost and AKRSP will not be responsible to bear any cost in this regard.
11. AKRSP maintains a record of existing and past rates of various goods, supplies and services. If at any stage of procurement, AKRSP finds the apparent and clear difference between rates provided in the quotations and prevailing market rates as per said records, AKRSP holds the authority to cancel the whole procurement process and all suppliers, involved in such cartelization shall be blacklisted. Further, same entity/ individual shall not be allowed to float the quotations with different name.
12. The supplier is bound to supply the forest plants as per plantation season on specific duration and points provided by the purchaser.
13. Bidders are requested to sign and stamp the RFQ and submit with technical bids, without which bids shall not be considered for evaluation.

Key Requirements	Vendor Receipt & Acknowledgement
All plants must be according to specification mentioned in purchase order. If plant delivered at valley/identified location found not according to specifications mentioned in purchase order or found defective, the supplier will be responsible to replace the damaged plants on his own cost.	Name: _____ Designation: _____ Signature: _____