



REQUEST FOR QUOTATION (RFQ)

RFQ No:	AKRSP/0057 /2021
RFQ Date:	December 16, 2021

Delivery Point:	Rech Valley (Murch,Sorech, Rua Rech)
Submission Date:	December 22, 2021

Issued By:	Issued To:
Manager Agriculture and Food Security Aga Khan Rural Support Programme Regional Programme Office Chitral KPK Contact: 0943-412727, 412720	Name: _____ Address: _____ Phone: _____ Cell: _____

Sr.	Particulars	Units	Qty	Evaluation Criteria
1	Fresh Apples (Red Chief or Gala)	Kg	1,200	Technical and Financial as mentioned below Terms of Payment: Payment shall be released to supplier through cross cheque on submission of GRN and Invoice after successful delivery of items at location mentioned in purchase order. Important Note: 1.AKRSP reserves the right to reject or cancel any quotation at any time without assigning any reason 2. AKRSP will not be responsible for excess of items transported to valley for which purchase order have not been issued. 3. If delay in delivery of items observed after issuing purchase order/agreement, 0.02% per day penalty on total contract value will be deducted from supplier upfront payment 4. No mobilization or advance payment request from successful bidder shall be entertained. 5. The bidder must be authentic supplier having enough stock to meet the required quantity within given time line. 6. The supplier should follow the SOPs provided by AKRSP and Govt. of Pakistan and shall provide PPEs for their workers managing delivery of items at mentioned valleys. 7. Preparation of basket for each household will be the responsibility of supplier. 8. The timeline for delivery of items to Arkari Valley is 7 days after issuing the purchase order.
2	Dry Apricot (Pure and Hygienic)	Kg	1,000	
3	Red Beans (Healthy and Clean)	Kg	1,000	
4	Eggs (Insaf Egg Company Wala) big size	Dozen	700	
5	Rice (Kainat Sila)	Kg	1,500	
6	Walnut (Local Bumburate Wala-Kaghazi)	Kg	1,000	

Detail of Food Basket

S.No.	Name of Basket Items	Unit	Valley Names		
			Package QTY per hh	No. of hh	Total QTY
1	Fresh Apples (Red Chief or Gala)	Kg	12	100	1200
2	Dry Apricot (Pure and Hygienic)	Kg	10	100	1200
3	Red Beans (Healthy and clean)	Kg	10	100	1000
4	Eggs (Insaf Egg Company Wala) Big Size	Dozen	7	100	700
5	Rice (Kainat Sila)	Kg	15	100	1500
6	Walnut (Local Bumburate Wala, Kaghazli)	Kg	10	100	1000

Valley	Distance from Chitral (KM)
Rech Valley	150

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Evaluation Criteria

Technical Evaluation

Technical evaluation shall be carried out on pass/fail basis according to following criterias. If a bidders fails to comply with single criteria mentioned shall be rejected

1. Bid submitted within due date
2. Bid submitted in seal envelope
3. RFQ is signed and stamped by the bidder
4. Bank account of supplier must be in the name of business rather than individual account holding. (Can attached cheque copy as proof)
5. Financial Stregnth: (Turn over of minimum 15 million during previous three years). Bidder can attach original bank account statemen (signed and stamped by bank) of three years as proof.
6. Experience: Mininum three years of working in this field (For this purpose supplier premises can be visited for checking of ledgers and other documents)

Finanical Evaluation

A fovorable/technically passed supplier fullfills all above crieterias can be evaluated financially and lowest bidder will be awarded the contract/purchase order.

Terms, Conditions and Quality Standards

1. Interested suppliers/ firms must provide their quotations, printed or hand-written on firm's letterhead in seal envelope. Further, interested suppliers are requested to provide their quotations for all items **valley wise separaty**, in accordance with the format prescribed in the aforementioned RFQ.
2. Beneficiary wise packing and safe transportation of items to respective valley will be the responsibility of respective supplier.
3. During the supply of afordmentioned items to the valley, the supplier will make his own arrangements for travel, stay and food etc . Moreover, he will provide all the means needed for the said porpuse at his own cost.
4. The purchaser will arrange its own independent inspection team at the time of delivery to ensure successful delivery by supplier.
5. Identification of beneficiaries in each valley shall be responsibility of purchaser
6. Successful bidder shall be asked to provide sample of each above mentioned items to ensure quality standard.
7. Physical verification of the required items stock availability shall be checked and ensured by AKRSP team from supplier godown.
8. Preparation of beneficiary wise packages would be the responsibility of supplier and beneficiary details shall be provided by the AKRSP.
9. For transparancy and quality assurance AKRSP representative will be available in supplier premisis/godown at the time of packages preparation and will sign off each package.
10. In case of blockage of valleys due to poor weather/snow fall, safe storage of all items shall be responsibility of the supplier. During storage if any item became obsolete the supplier will be resj replace obsolete item on his own cost and AKRSP will not be responsible to bear any cost in this regard.
11. AKRSP maintains a record of existing and past rates of various goods, supplies and services. If at any stage of procurement, AKRSP finds the apparent and clear difference between rates provided in the quotations and prevailing market rates as per said records, AKRSP holds the authority to cancel the whole procurement process and all suppliers, involved in such cartelization shall be blacklisted. Further, same entity/ individual shall not be allowed to float the quotations with different name.

Key Requirements	Vendor Receipt & Acknowledgement
All items must be according to specification mentioned in purchase order. If items delivered at valley found not according to specification mentioned in purchase order or found defective, the supplier will be responsible to replace the deffective items on his own cost.	Name: _____ Designation: _____ Signature: _____